



SHIPPING LABELS - INSTRUCTIONS

PLEASE USE OUR PRE-ADDRESSED LABELS PROVIDED ON THE FORMS BELOW. Please type in CAPITALS and paste the labels below in a visible area in each box, for each city. It is VERY important to put the name of your institution on the LABEL. Upon despatch, this information should be emailed to fiorella@bmiglobaled.com This is the only way we are able to track your shipment and help you should problems arise.

VERY IMPORTANT!



IMPORTANT

ENSURE THE SECTION ON THE AIRWAY BILL REFERRING TO DUTIES AND TAXES IS MARKED to indicate that these charges, if applied by customs, will be paid by the sender. If you do not do this, your material may be held or sent back;

ON THE CONTENT SECTION OF THE AIRWAY BILL, THE SHIPMENTS MUST READ “Publication of no commercial value, for free distribution” or “Publicación sin valor comercial, para distribución gratuita”.

All boxes should arrive at least 10 days before each fair at the delivery address provided [HERE](#). The deadline for sending your tracking numbers and shipping information is **March 1ST2020. If we don't have the tracking numbers by this date, we will not be able to help you with your shipping and you will need to contact your shipping provider directly to try and solve the problem. BMI staff will not be able to help you on the day of the fair.**

We highly recommend institutions to print in country. BMI can provide this service.

NAME OF YOUR INSTITUTION AND COUNTRY

SHIPPING ADDRESS TO SANTIAGO DE CHILE

PRAXEDIS SPA
RUT - 761887424
ATT: Milena Urbina
(BMI Expo Posgrados March 21st & 22nd)
Ureta Cox 1042, San Miguel
Santiago, Chile 8930015
Phone: + 56 2 255 40143

**Publicación sin valor comercial, para
distribución gratuita.**

Publication of no commercial value,
for free distribution.

EXPO POSGRADOS

BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY

SHIPPING ADDRESS TO CALI

SPIWAK HOTEL
ATT. Sra. Nataly Ramirez/Daniela Medrano
Gerente de Ventas
(BMI Expo Posgrados March 24th)
Av. 6D 36N-18 Chipichape Shopping Mall Cali,
Colombia C.P. 760046
Phone: +57 2 3959999

**Publicación sin valor comercial, para
distribución gratuita.**

Publication of no commercial value,
for free distribution.

EXPO POSGRADOS

BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY

SHIPPING ADDRESS TO MEDELLIN

HOTEL NOVOTEL MEDELLIN EL TESORO
ATT. Zully Bibiana Fontecha
Jefe de compras
(BMI Expo Posgrados March 26th)
Carrera 25a #1 a Sur 45 Medellín, Antioquia,
Colombia C.P. 050021
Phone: +57 4 6052562

**Publicación sin valor comercial, para
distribución gratuita.**

Publication of no commercial value,
for free distribution.

EXPO POSGRADOS

BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY

SHIPPING ADDRESS TO BOGOTA

HOTEL HILTON BOGOTA
ATT. Karen Mantilla / Susy Rodriguez
Sales Manager
(BMI Expo Posgrados March 28th & 29th)
Carrera 7 # 72-41, Bogotá Colombia C.P. 111311
Phone: + 57 1 6006100

**Publicación sin valor comercial, para
distribución gratuita.**

Publication of no commercial value,
for free distribution.

EXPO POSGRADOS

BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY

SHIPPING ADDRESS TO LIMA

COUNTRY CLUB LIMA HOTEL
ATT. Gustavo Raez / Dennis Guerrero
Logistics
(BMI Expo Posgrados April 04th & 5th)
Calle José Granda 127 San Isidro, Lima 27, Perú
Phone: + 511 611 9000

**Publicación sin valor comercial, para
distribución gratuita.**

Publication of no commercial value,
for free distribution.

EXPO POSGRADOS

BOX # _____ OF _____