



SHIPPING LABELS

INSTRUCTIONS

PLEASE USE OUR PRE-ADDRESSED LABELS PROVIDED ON THE FORMS BELOW.

Please type in CAPITALS and paste the labels below in a visible area in each box, for each city. It is VERY important to put the name of your institution on the LABEL. Upon despatch, this information should be emailed to karen@bmiglobaled.com This is the only way we are able to track your shipment.

PLEASE NOTE that if you are participating in these additional events in the LATAM region as well as the fair itself, **please send the materials separately to each event and use the specific label.**

VERY IMPORTANT!

ENSURE THE SECTION ON THE AIRWAY BILL REFERRING TO DUTIES AND TAXES IS MARKED to indicate that these charges, if applied by customs, will be paid by the sender. If you do not do this, your material may be held or sent back;

ON THE CONTENT SECTION OF THE AIRWAY BILL, THE SHIPMENTS MUST READ

"Publication of no commercial value, for free distribution" or "Publicación sin valor comercial, para distribución gratuita".

All boxes should arrive at least (1) one week before each fair at the delivery address provided HERE. The deadline for sending your tracking numbers and shipping information is **August 29th 2025**. If we don't have the tracking numbers by this date, we will not be able to help you with your shipping and you will need to contact your shipping provider directly to try and solve the problem.

BMI staff will not be able to help you on the day of the fair.

We highly recommend institutions to print in the country where the fair is held.

BMI can provide this service, contact us if it is needed.

NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO MONTERREY	
CAMINO REAL HOTELS MONTERREY ATT. CINTHIA ANGELES SOLIS (BMI Expo Posgrados - Expo Estudiante fair September 25th) Av. Diego Rivera 2492, Valle Oriente, San Pedro Phone: +52 81 1599 5964	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
EXPO POSGRADOS - EXPO ESTUDIANTE	BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO MEXICO CITY	
CAMINO REAL POLANCO ATT. ESTEFANIE PÉREZ (BMI Expo Posgrados - Expo Estudiante fair November20th) Av. Andres García Lavin, 298. Centro Comercial City 32. Mérida. Tel: 52 999 689 3000	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO GUADALAJARA	
HOTEL RIU PLAZA GUADALAJARA ATT. ANGÉLICA LUPERCIO (BMI Expo Posgrados - Expo Estudiante fair st) Av. López Mateos, 830 - Fracc. Chapalita Phone: +52 33 1157 2911	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO BOGOTA	
ATT. LEIDY MONGUI (BMI Expo Posgrados - Expo Estudiante fair October 4 th & 5 th) Calle 52 #24 - 31 apt 302 Phone: + 57 319 652 9927	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO MEDELLIN	
NOVOTEL - PARQUE COMERCIAL ATT. CAROLINA SALAZAR (BMI Expo Posgrados - Expo Estudiante fair October 7th) Carrera 25A # 1A Sur 45 Phone: + 57 300 647 7489	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO LIMA	
HOTEL COUNTRY CLUB ATT. LORENA SÁNCHEZ (BMI Expo Posgrados - Expo Estudiante fair October 9th) Ca. Los Eucaliptos 590, San Isidro Phone: +511 611 9001 Ext: 9605	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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NAME OF YOUR INSTITUTION AND COUNTRY	
SHIPPING ADDRESS TO SANTIAGO, CHILE	
HOTEL W ATT. DANIELA IPINZA (BMI Expo Posgrados - Expo Estudiante October 11th & 12th) Isidora Goyenechea 3000, Las Condes Phone: +56 9 6303 3963	Publicación sin valor comercial, para distribución gratuita. Publication of no commercial value, for free distribution.
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